



**Dumas Wesley Community Center**  
**Summer Recreation Program**  
**June 3- July 26, 2024 / Monday-Friday 8:00 AM to 3:00 PM**  
**Registration Dates: April 8– May 6, 2024**

**Criteria:**

- Parent/guardian must reside or work in the 36607 or 36617 zip code. Limited space is available for residents living outside preferred zip code.
- Must have proof of child(ren)'s age (birth certificate, blue card, etc.)
- Must have proof of residence or employment in the 36607 or 36617 zip codes (recent utility bill or current paycheck stub)
- Must have proof of Income (TANF, SNAP or SSI award letters, disability stubs, pay stub, etc.)
- Participants must be between the ages of 6-15
- **Application must be completed in its entirety, turned in with full payment (weekly or entire 8 weeks) and documents stated above to be considered registered. We WILL NOT hold spaces for partial applications, documents, payments, etc. You must submit all information at one time to the Admin Office Monday- Friday between the hours of 9am-4pm.**

**One Time Fee of \$280 for the Entire 8 Week Program: Cash or Money Order Only** (may be paid weekly)

- **Full payment of \$280 or first week's payment of \$40 will be due at the time of registration**
- **\$280.00 per child** to be paid in full for the eight week program
- **\$40.00 per child per week** for the eight week program. Weekly payments are due every Monday at 8:00 am. **If the weekly fee is not paid on time, enrolled child(ren) may not return to the program until the past due balance is paid in full. This may also result in forfeiting the participant(s) spot in the program.** There is not a weekly fee when the program is closed for Camp Blue Lake
- **Due to limited availability within the program we DO NOT allow part-time registration. Full payment of \$280 for the 8 week program is mandatory for each child enrolled regardless of how many days/weeks attended. Failure to make weekly payments on time will result in forfeiting the participant(s) spot in the program**
- **Field trips and Camp Blue Lake are additional charges**

**Dates Closed:** Summer programming will be closed on Wednesday, June 19th in observance of Juneteenth and Thursday, July 4th and Friday, July 5th in observance of Independence Day. The Summer Recreation program will also be closed July 15-19, 2024 for the Camp Blue Lake trip in Andalusia, AL (see accompanying Blue Lake registration form for details).

**Lunch:** Feeding the Gulf Coast will be providing a free shelf stable or picnic lunch Mon – Fri. Please let us know if your child has food allergies. Children may bring a bag lunch, if preferred.

**Daily Schedule:** The summer program operates Monday – Friday from 8:00 AM to 3:00 PM. Children need to arrive on time every day. **Parents must escort children to the atrium doors and check them in every morning.** Please make sure your child(ren) eat breakfast each morning, as we **DO NOT serve breakfast.** A weekly newsletter will go home with your child every Friday. This newsletter will inform you of activities and reminders for the following week. The newsletter is essential and needs to be read carefully so that your child is prepared. In the afternoon, parents need to pick up their children at the atrium doors to sign them out. We will not allow children to go outside without a parent/guardian.

**Field Trips:** Field trips are an additional cost outside of the Summer Rec fee. Please bring the exact change each day, or you will be asked to go get the correct change before your child may be checked in for the day. Money will only be collected on the day of the field trip and not ahead of time. On days we have a field trip planned, your child must arrive on time! We will not hold the bus or come back to the Center if you are late. If you do not wish to send your child on a field trip, you will need to make alternate arrangements for your child that day. Also, children cannot be dropped off at the field trip site. They must ride the bus to be a part of the trip. Please be mindful if your child is afraid of heights, water, loud noises, etc. they will still have to participate in the field trip/events for that day if you bring them to the program. There are no extra staff available to allow them to sit out of activities on field trips.

**Pick up/Drop off:** Parents are responsible for dropping off and picking up their children on time. Children must not arrive before 8:00 AM unless otherwise instructed. Doors will open at 8:00AM. **Cut off time to drop off kids in the morning is 8:30AM. We will not accept late children.**

**Late Fee: Summer Rec ends promptly at 3 PM.** Children MUST be picked up on time. A \$15.00 late fee will be charged for *each* child picked up after 3PM. An additional \$15.00 fee will be charged each additional 15 minutes late for each child. Late pick up fees are assessed on the same day you are late and are due upon pick up before your child can return for their next scheduled day.

#### **Dumas Wesley Bus & Van Rules:**

The bus driver is in CHARGE and shall be respected at all times!

1. Students **must** talk softly.
2. Students **must** remain seated at all times.
3. Students **must** keep their body parts out of the aisle and keep all body parts to themselves and out of the windows.
4. Students shall **NOT** use profane language.
5. Students shall **NOT** fight, scuffle or talk loudly.
6. Students shall **NOT** throw anything out of the windows.
7. No electronic devices (cell phones, airpods, games, etc.) allowed on the bus at any time.

Two verbal warnings will be given to each student. After their second warning, they will automatically be suspended from riding the bus. The bus driver and staff have the right to suspend a student from the bus at any time if the offense exceeds a warning!

#### **Disciplinary Rules:**

Dumas Wesley Community Center has a zero-tolerance policy for bullying or disrespectful behavior towards staff, peers, guests and children attending the summer program. **We will not tolerate fighting, teasing or any other inappropriate behavior during summer recreation hours.** If your child is acting out inappropriately, he or she may be subject to a write-up. If the child has to be written up, a parent will

be notified at the end of the day regarding the incident. Please note that fighting between siblings is prohibited and subject to the zero-tolerance policy. Children are not allowed to “play fight.”

**The Director may expel a child for justified reasons without warning or write up. If your child is expelled, the parent/guardian will be contacted immediately. If they are dismissed, fees will not be refunded.**

**Additional Summer Recreation Rules:**

Tennis shoes are required. Parents, please bring an extra set of clothing for children 6-7 years old. Accidents do happen, and we do not have extra clothes for those occasions. If your child is not dressed properly they will be asked to return home and change their attire. This may cause them to miss activities and or field trips. Parents will be responsible for finding childcare for the day if this occurs,

No short shorts, skirts, or clothing with foul language or images is permitted. We do not allow sagging pants or shorts. If children continue to disobey the dress code, they may be sent home. Please make sure your children wear shoes that are adequate to run and play in and that your child is prepared every day.

Electronics, fidgets and outside toys are not allowed during Summer Recreation. This includes airpods, cell phones, iPads, etc. If your child is caught playing with an electronic device or outside toy, it will be taken and returned at the end of the day. We are not responsible for anything that is lost, stolen or broken.

On swim days, please make sure your child has their swimsuit on underneath their clothing and has sunscreen applied before dropoff. For safety reasons, the pool does not allow children to swim in regular clothing. If your child is not dressed in appropriate swimwear, they will not be allowed to go on the field trip. Don't forget their towel and an extra change of clothing. Please make sure you label all clothing/towels. Girls must wear one-piece suits only. ***If your child does not want to swim, they do not have to swim, but will still have to pay the fee to get into the pool area.***

**\*\*Please note: Summer Rec spots cannot be held if application is not completed in full, along with either payment option, which can be in full or weekly.\*\***

**2024 Summer Recreation Program Application**

Parent's/Guardian's Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State and zip code: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Alternate Phone Number: \_\_\_\_\_

Work Number: \_\_\_\_\_

Which phone number is best to reach you during the day? \_\_\_ Cell \_\_\_ Alternate \_\_\_ Work

***All phone numbers need to be current and up to date at ALL times!***

Email Address: \_\_\_\_\_

Number of children that will attend: \_\_\_\_\_

**Pre-Enrollment Information** Please include the following information for each child:

<u>Full Legal Name</u>	<u>Date of Birth</u>	<u>School and Grade</u> (2022-2023 school year)	<u>Gender</u>	<u>Race/ Ethnicity</u>
Child 1:				
Child 2:				
Child 3:				
Child 4:				
Child 5:				

**Confidential Family Household Information:**

Total number living in household: \_\_\_\_\_ Current head of household: Male \_\_\_ Female \_\_\_

Total Household Income (list monthly or annually): Monthly: \_\_\_\_\_ Annually: \_\_\_\_\_

Do you currently live in a Public Housing Development? Yes / No

For the child(ren) listed above, indicate whether you receive benefits from any of the following programs:

Family Assistance: Yes \_\_\_ No \_\_\_ Food Assistance (Food Stamps): Yes \_\_\_ No \_\_\_

Medicaid: Yes \_\_\_ No \_\_\_ School Reduced/Free Lunch: Yes \_\_\_ No \_\_\_

SSI \_\_\_ Yes \_\_\_ No

**Health History**

Please complete the following information for *each* child. Use additional paper as needed.

Name of child(ren) with allergies: \_\_\_\_\_

What are their known allergies: \_\_\_\_\_

Name of child(ren) taking medications: \_\_\_\_\_

List medications: \_\_\_\_\_

Name of child(ren) with special needs: \_\_\_\_\_

Please explain \_\_\_\_\_

Special accommodations needed: \_\_\_\_\_

Child's primary doctor: \_\_\_\_\_ Doctor's phone Number: \_\_\_\_\_

If your child is injured, do you permit us to treat or take your child to the nearest hospital?

Yes \_\_\_ No \_\_\_ Hospital Preference: \_\_\_\_\_

**Nationally, as a result of COVID, trends have shown an increase in children needing academic support intervention at school and help managing their emotions. To better serve your child (ren)'s needs:**

Does your child receive any academic support or intervention at school? Yes No If yes, what type?

\_\_\_\_\_

Have you noticed your child(ren) needing increased emotional support? Yes No If yes, what type?

\_\_\_\_\_

**For grant and funding purposes, please answer the following two questions:**

**Annual Household Income (circle one)**

Less than \$15,000	\$15,001-\$20,000	\$20,001-\$25,000	\$25,001-\$30,000
\$30,001-\$35,000	\$35,001-\$40,000	\$40,001-\$45,000	

**Ethnicity: (Circle any that apply)**

Arab or Arab American      Asian or Asian Pacific Islander  
American Black or African American      Latin American      Native Hawaiian  
Multiracial or Multi-Ethnic      White or Caucasian Other  
Native American, American Indian or Alaska Native

**Emergency Contacts: (Other than parent/guardian)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Number: \_\_\_\_\_ Home Number \_\_\_\_\_ Work Number: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Number: \_\_\_\_\_ Home Number: \_\_\_\_\_ Work Number: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

**Person(s) the child may be released to:**

Name	Relationship to child	Address	Telephone number

**I have read and understand the rules for the Dumas Wesley Summer Recreation Program.**

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

**I give permission for my child to participate in: (Circle yes or no and sign each line)**

Activities away from the facility:	yes	no	Signature of parent/guardian:	Date:
Transportation provided by the facility:	yes	no	Signature of parent/guardian:	Date:
Swimming/wading activities:	yes	no	Signature of parent/guardian:	Date:
Photographic, audio, or video recordings	yes	no	Signature of parent/guardian:	Date:

**\*Form not valid without signature of child's parent/guardian in each space indicated above.\***

I give permission for the child care facility to obtain emergency medical treatment, including emergency transportation, for my child if I cannot be reached immediately. I agree to be responsible for any emergency medical expenses incurred.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**\*Form not valid without signature of child's parent/guardian\***

As parent and/or legal guardian, I remain legally responsible for any personal actions taken by the above named minor participant(s). I agree on behalf of myself, my child named herein, or our heirs, successors and assigns, to hold harmless and defend the Dumas Wesley Community Center, its staff, directors and agents, chaperons, or representatives associated with the event, from any and all actions, claims, demands, damages, costs, expenses and all consequential damage arising from or in connection with my child attending the event or in connection with any illness or injury or cost of medical treatment in connection therewith, and I agree to compensate the Dumas Wesley Community Center, its staff, directors and agents, chaperons, or representatives associated with the event for reasonable attorney's fees and expenses arising therewith.

\_\_\_\_\_/\_\_\_\_\_  
**Signature** **Date**

If you have any questions or concerns, please feel free to email Allie Smalling, Director, Youth and Senior Services at [asmalling@dumaswesley.org](mailto:asmalling@dumaswesley.org) or call 251-479-0649.